

FOUR RIVERS CHARTER PUBLIC SCHOOL:

INTERNET ACCEPTABLE USE POLICY AND COMPUTER USE GUIDELINES

A) Internet Access

Access to the Internet provides connections to other computer systems located worldwide. Parents of students who are users must understand that neither the Four Rivers Charter Public School nor its staff controls the content of the information available on these other systems. Some of the information available is controversial and may be offensive. The Four Rivers Charter Public School and the staff will make an effort to restrict access to sites it considers inappropriate for FRCPS students.

The Four Rivers Charter Public School will provide instruction in appropriate use of the Internet for both staff and students. Staff and students must agree to follow the rules of this Acceptable Use Policy. Parents will be asked to help insure proper use of the Internet by reviewing this policy with their child(ren). Students will not be allowed access to the Internet unless this Acceptable Use Policy and Computer Guidelines has been signed by both parent(s) and child(ren).

The nature of the Internet provides many educational opportunities, but also necessitates personal responsibility for its use. A responsible user will use the school's electronic resources:

- In a considerate, ethical, efficient and legal manner.
- To support learning and enhance instruction.
- To complete instructional and administrative tasks requiring research, inquiry, problem solving and/or communication.
- In a manner that complies with Four Rivers Charter Public School policies.

As a student at Four Rivers, I will:

1. Use the on-line resources provided by my school only for activities and projects known to be approved by my teacher(s).
2. Use the on-line resources provided by my school only with the permission of a teacher or other staff member.
3. Use language on-line which is consistent with school policy.
4. Not tamper with equipment or software, nor alter the network interface, nor attempt to gain access to the data and files or others, nor attempt to access information on the Internet or other on-line services that is not consistent with the educational goals of the school, nor violate any copyright laws.
5. Not use school equipment to subscribe to outside e-mail services, newsgroups, bulletin board services or other commercial accounts.
6. Not reveal personal information such as home addresses or phone numbers of self or others.
7. Not transmit or download material in violation of state or federal regulations.
8. Not use language or retrieve information that is profane, obscene, abusive or threatening.
9. Report any problems or breaches of this agreement to a teacher or school administrator.
10. Not use the Internet inappropriately and understand that if I do, my behavior will result in these **consequences**:
 - Losing all on-line privileges within the school setting
 - Being subject to disciplinary measures under FRCPS policy and/or
 - Being referred to the appropriate legal authorities, if warranted.

B) Computer Use Guidelines

At Four Rivers we value computers, technological tools, and access to online resources as a way to support and advance teaching and learning. We have made a considerable investment to ensure that members of our community have on demand access to these resources and in return we expect everyone to be responsible and respectful users and to adhere to the following guidelines:

1. Information technology (IT) resources (on-line, hardware, software) should be used only for purposes related to school work and school activities and with the permission of a teacher.
2. IT resources should be handled carefully and treated with respect – laptops should only be used while sitting at a desk, not used while eating or drinking, and should be returned and plugged into the computer cart when finished with.
3. Users should only use printers to print documents related to their school work and activities
4. Students need to leave their task bar visible at all times.
5. Users should log on only under their user name.
6. Computers are not to be used for socializing, e.g., personal email, instant messaging, etc., or for downloading music.
7. While at school, students may use only the Four Rivers email account that has been provided for them.
8. Students are not permitted to change or alter any computer, for example by installing software, removing hardware, or changing configurations, etc.
9. The staff at Four Rivers Charter Public School reserves the right to inspect any documents and electronic mail sent from or stored within the FRCPS domain.

Consequences for not following these guidelines are:

- 1st Offence; student loses privilege of using any laptop for a one week period; may use classroom desktops for school work at the discretion of a teacher. Parent will be notified.
- 2nd Offence; student loses privilege of using any laptop for a two week period, may use classroom desktops for school work at the discretion of the classroom teacher. Prior to being allowed to resume use of a laptop, parent, student and advisor will meet to review user guidelines.
- 3rd Offence; No longer allowed to use a laptop computer at school. Can use a desktop only when under the direct supervision of a teacher.

The above consequences are in addition to any violation of the school Code of Conduct.

C) Personal Laptops, Ipod touch and other network devices

Ipods and laptops must be registered with the Technology office in order to be used on campus. The school will record the devices unique network address, and will issue a specific Internet address that students can use while at the school. Students are welcome to bring their own computer devices to school provided they used in ways which are consistent with the above guidelines; that is, we expect personal laptops and Ipods to be used only for school related activities.

I agree to take personal responsibility for following the rules of the acceptable use policy and computer use guidelines stated in this contract.

Student signature _____ **Date** _____

As a parent/guardian of this student, I have read the above contract and I agree that my child may use the on-line resources provided by the school if s/he follows the rules of the contract. I understand that any conduct by my child that is in conflict with the contract will result the consequences listed above as well as possible disciplinary action under our Code of Conduct.

_____ I give my permission for FRCPS to provide access to on-line resources for my child.

_____ I do NOT want my child to use the Internet or other on-line resources.

Parent/Guardian signature _____ **Date** _____